



## User agreement on personal work and teaching aids

This user agreement gives the borrower (student) the right to use the work and teaching aids owned by the education arranger (Vantaa Vocational College Varia). The agreement is valid for the study period specified in the student's plan for personal competency development.

### Responsibilities and liabilities of the borrower (student)

Work and teaching aids are meant as personal learning tools. The student must handle, keep, and carry the work and teaching aids with care and caution, and also ensure their cleanliness. The student must ensure that the aids will not be harmed by careless or malicious acts conducted by any other person.

The student may not lend personal work and teaching aids even temporarily without the permission from a representative of the educational institution. If the work and teaching aids get lost or stolen, the student must immediately inform their coordinator about it.

If the student changes the degree within Varia, or transfers to another educational institution, they must immediately return the work and teaching aids to the coordinator.

If the student fails to observe the principles of using the work and teaching aids specified in this user agreement, the valid user agreement can be annulled immediately without a separate notification, and the student must return the aids to the educational institution.

Varia is not responsible for damages caused by using the work and teaching aids for purposes other than stated in their purpose of use.

If a work or teaching aid becomes lost or damaged, the person causing the damage may be held responsible for the damage done in accordance with the stipulations of the Tort Liability Act. According to the Tort Liability Act, also a manor is liable to pay damages. A minor is, however, responsible for compensating the sum that is reasonable taking into consideration, for example, their age and developmental level. In addition, a guardian may be held liable for damages due to neglecting supervision of using the device in question. The guardian of a minor will always be informed of abuse.

Place and date: \_\_\_\_\_

Borrower's name \_\_\_\_\_

Signature: \_\_\_\_\_

Guardian's signature \_\_\_\_\_

The lendable work and teaching aids are specified in a separate appendix.

By signing this form, I assure that I have understood and approved, and am committed to this user agreement.

This form and the appendix to it will be saved in the student's HOKS (individual competence development plan).